

**SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-ICTBAC- ITB-GS-20241121-03**

PROJECT: 500 Licenses for Automated Network and Security Backup Recovery Solution with Three (3) Years Support Services

DATE: 10 January 2025

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

1. Response to prospective bidders/clarifications per attached Annex H.
2. Section VII. Technical Specifications (pages 39-40), Checklist of the Bidding Documents (pages 61-64) and Terms of Reference (Annexes D1 – D5) have been revised. Copies of the revised portions of the Bidding Documents are herein attached.
3. The bidders are reminded that the deadline of Bid Submission and Opening is on 17 January 2025 at 10:00 AM. **Late bids shall not be accepted.**
4. The bidders are encouraged to use the Bid Securing Declaration as Bid Security.
5. The prospective bidders are reminded that only the current/updated Certificate of PhilGEPs Registration (Platinum Membership) shall be accepted during the opening of bids. **Expired Certificate or any of the Eligibility Documents listed in Annex "A" shall be a ground for failure of the bidder** pursuant to the provisions of the 2016 Revised Implementing Rules and Regulations (RIRR) of RA 9184.

Valid and current Certificate of PhilGEPs Registration (Platinum Membership), in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents **required** to be uploaded and maintained current and updated in PhilGEPs in accordance with **Section 8.5.2. of the IRR of RA 9184.**

Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 RIRR of RA No. 9184 provides that in case the latest/updated Mayor's Permit is still not available, the prospective bidder **must submit their recently expired Mayor's Permit together with the official receipt (OR) to the PhilGEPs as proof** that the prospective bidder has **applied for renewal** within the prescribed period by the concerned local government unit for the purpose of **updating the PhilGEPs Certificate of Registration (Platinum Membership)**. The prospective bidder should then **secure/obtain from the PhilGEPs its current/updated Certificate of PhilGEPs Registration (Platinum**

Membership) in three (3) pages, including Annex "A" or the List of Class "A" Eligibility Documents.

A handwritten signature in black ink, appearing to read 'SVP MARILOU L. VILLAFRANCA', written over the printed name.


SVP MARILOU L. VILLAFRANCA
Chairperson, ICT-BAC

CLASS D

Project Identification No	LBP-ICTBAC-ITB-GS-20241121-03
Project Name	500 Licenses for Automated Network and Security Backup Recovery Solution with Three (3) Years Support Services
Subject	Responses to Bidder's Queries

Item No.	Portion of Bidding Documents	Queries And/Or Suggestions	LBP Responses
32	Securities and Exchange Commission (SEC) Registration as proof that the bidder has at least five (5) years of existence in the IT industry.	In reference to the TOR item number 32 and item number 15 of the Bid Submission Checklist, may we know which we will follow in terms of the number of years in the IT Industry. Is it 5 or 10 years existence?	It must be at-least ten (10) years. Will issue a bid bulletin for the revision.

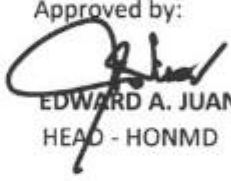
Evaluated by:


MARK ANTHONY YABUT
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ITO - LAN Team

Approved by:


EDWARD A. JUAN
HEAD - HONMD

Annex H

Technical Specifications

Specifications	Statement of Compliance
<p>500 Licenses for Automated Network and Security Backup Recovery Solution with Three (3) Years Support Services</p> <ol style="list-style-type: none"> 1. Minimum technical specifications and other requirements per attached Revised Annexes D-1 to D-5. 2. The documentary requirements enumerated in Revised Annex D-3 of the Terms of Reference shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements. <p>Non-submission of the above documents may result in the post-disqualification of the bidder.</p>	<p>Bidders must signify their compliance to the Technical Specifications/Terms of Reference by stating below either "Comply" or "Not Comply"</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p>Please state here either "Comply" or "Not Comply"</p>

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Component (PDF File)

- *The Eligibility and Technical Component shall contain documents sequentially arranged as follows:*

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

o **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

o **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
12. Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

o **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**

14. Revised Technical Specifications and Terms of Reference duly accomplished and signed in all pages by the authorized representative/s of the bidder.
15. Securities and Exchange Commission (SEC) Registration as proof that the bidder has at least ten (10) years of existence in the IT industry.

16. Manufacturer's authorization (sample form - Form No. 9) or its equivalent document, confirming that the bidder is authorized to provide the brand being offered and consumables supplied by the manufacturer, including any warranty obligations and after sales support as may be required.
 17. Certificate of Employment, Resume/Curriculum Vitae and List of Trainings, Valid Certification in Cybersecurity and Seminars attended (including proposed solution/project related seminars) of at least two (2) local Information Technology engineers with at least three (3) years work experience and have handled the proposed platform/solution for at least one (1) year.
 18. List of at least two (2) installed base clients wherein one (1) is a Financial Insurance or Government Institution, of the same network and security automated backup solution being offered with client names, addresses, contact persons, contact numbers and email addresses.
 19. Detailed Escalation Procedure and Support Plan Flow Chart/Details.
 20. Business Continuity Plan that will support the operations of a Commercial or Universal Bank and List of Updated Technical Support Unit (including names, contact numbers and email addresses).
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
21. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 22. Latest Income Tax Return filed manually or through EFPS.
 23. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 24. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 25. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).

2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
3. Duly filled out Bill of Quantities Form signed by the bidder's authorized representative (Annex E)

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

Technical Specifications and Terms of Reference for 500 Licenses of Automated Network and Security Backup and Recovery Solutions with Three (3) years support services

Objectives: The solution provides scheduled automated task to backup, securely storing and restoring the Network and Security device configuration. By doing these task automatically, we will be able to quickly and accurately restore device configuration to full operation with a minimal downtime to ensure business continuity of the bank.

No	Technical Specifications	Comply	Remarks
1	Must provide at least five hundred (500) automated backup and recovery licenses for the bank network devices such as switches and routers with 3 years warranty and support.		
2	Must provide at least fifty (50) vulnerability management module licenses for the bank security devices with 3 years warranty and support.		
3	The proposed licenses must be compatible with the bank existing Automated Network & Security Backup platform		
4	The proposed solution must allow access and management of its functionalities through a web portal.		
5	The proposed solution must allow the creation of templates to store the credentials to access the managed devices and simplify the password management process.		
6	The proposed solution must be able to allow encryption with the AES-256 algorithm of the backup files.		
7	The proposed solution must allow, for each text-based configuration managed device, a comparison between the stored backup files and a defined baseline configuration. The comparison must highlight through different colors, the added lines, removed and changed between the two comparative configurations.		
8	The proposed solution must allow the creation of backup retention policies through which to define the maximum number of daily, weekly, and monthly backups to be kept.		
9	The proposed solution must allow the equipment to be restored with a "single click" or allow the administrator to push a backup to a device and automatically perform the restore procedure according to the vendor supported methods		
10	The proposed solution must natively support, or through libraries of predefined commands all networking devices in our organization		
11	The proposed solution must automatically collect, for each managed device, at least the following inventory data: hostname, uptime, model, serial number, RAM, CPU, Operating System, and version. In addition to the aforementioned data, it must be possible to customize the asset information that can be stored for the managed device.		
12	The proposed solution must allow the creation and scheduling of automatic tasks. Tasks can execute things like adding the administrator from the devices or executing complex automatic (configuration and operating system) updates to multiple devices.		
13	The proposed solution must allow the scheduling of backups and "on demand" tasks on a minute, daily, weekly, and monthly basis.		
14	The solution must allow the monitoring, at regular intervals, of the "state of health" of each managed device, through the execution of a set of predefined tests.		

Revised Annex D-1

15	The proposed solution must implement an RBAC type of profiling, allowing, in graphic mode, the creation of different profiles to be assigned to users to limit the use of system functions based on the role played by the user.		
16	The proposed solution must inventory the list of IP addresses, grouping them by network segments, of the managed devices, in a simple and controlled way, allowing the creation, modification, and deletion of a segment. The proposed solution must inventory the list of IP addresses, grouping them by network segments, of the managed devices, in a simple and controlled way, allowing the creation, modification, and deletion of a segment.		
17	The proposed solution must allow access fr SSH, Telnet, RDP, HTTP, and HTTPS protocols to managed devices.		
18	The solution must be able to provide Inventory Report and Device Health Monitoring: indicating for each managed device the following inventory information: <ul style="list-style-type: none"> - Device Name - IP Address - Type, - Version - Model - Uptime - State of health of the devices managed based on parameters and predefined tests. This collected information will be bound to what the vendor supports.		
19	The solution must provide Licenses / Contracts Report: a tabular report indicating, the hostname, the expiration of the associated license, and the characteristics of the license.		
20	The proposed solution must allow the following information to be viewed in the web portal: <ul style="list-style-type: none"> - Status and outcome of backups - Cause of backup failure - Notification related to changes in the configuration of managed devices 		
21	The proposed solution must allow the addition of devices to be managed using all three of the following methods: <ul style="list-style-type: none"> - Network Discovery - Manual Entry - Mass import via CSV file 		
22	The proposed solution must guarantee the consistency of the backups, before archiving the configuration files to be backed up, should be able to utilize some or all of a 5-step verification process according to what the managed device supports that includes: <ul style="list-style-type: none"> - MD5 Checksum - Verification of the file size - Verification of the contents of the file - Verification of compressed file corruption - File size deviation 		
23	The proposed solution must support all the following authentication methods for accessing the web portal: <ul style="list-style-type: none"> - Local Authentication - Radius - TACACS - LDAP 		
24	The solution must be able to map vulnerabilities and CVEs of the discovered devices.		

Revised Annex D-2

25	The solution must provide vulnerability scoring to prioritize OS updates and configuration changes.		
26	The solution must provide view of their environment so that if a latest software release has a bug affecting their deployment, risk-adjusted scenarios can be examined to determine the optimal update path.		
27	The solution should be capable of updating the CVE, Vulnerability, and risk data on a daily basis. This will provide administrators a current view on their network exposure to cyberthreats.		
Other Requirements			
28	The supplier must comply with the requirements in relation to Third Party/Vendor Assessment conducted by the Bank internal audit and external audit such as Bangko Sentral ng Pilipinas (BSP), Commission on Audit (COA), etc		
29	The supplier must notify the bank IT personnel of any critical security vulnerability, firmware upgrade and performance patches and fixes that is needed to be applied. The supplier must provide detailed support plan and procedure.		
30	The supplier must notify the bank IT personnel of any related security incidents such as, but not limited to compromise/breaches involving the vendor/supplier/client data, the product hardware or software, etc. It must be reported within 24 hours upon knowledge or discovery of the incident. The supplier must provide documentation on incident response handling procedure.		
31	The supplier shall be subjected to Performance Assessment regularly. The results of the Performance Assessment shall be considered in the renewal of the contract. The performance assessment of the winning bidder shall also be considered upon them entering into other contracts with the Bank.		
Bidder's Eligibility Requirements			
32	Securities and Exchange Commission (SEC) Registration as proof that the bidder has at least ten (10) years of existence in the IT industry.		
33	The bidder must be an authorized reseller or distributor of the brand being offered. The bidder must submit certification from the principal.		
34	<p>The bidder must have at least two (2) local Information Technology (IT) engineers to support the re-configurations and provide online/onsite support. The bidder must submit the following:</p> <ul style="list-style-type: none"> • Certificate of employment (must have at-least 3 years of work experience and have handled the proposed platform/solution for at-least a year) • Resume or Curriculum Vitae • List of trainings and seminars attended (including the proposed solution/project related seminar) <p>Must also have at-least two (2) Certification in Cybersecurity such as (but not limited to) ISC2, CompTIA Security+, GIAC Security Essential, CISA, CEH, OSCP, SSCP and other related security certifications.</p>		
35	The bidder must have at-least two (2) installed bases of the same network and security automated backup solution being offered wherein one (1) is a Financial / Insurance or Government institutions. Must submit list of installed bases with client name, contact person, address, telephone number and email address.		
36	The bidder must have a local Helpdesk to provide 24 x 7 technical assistance. The Bidders must submit the escalation procedure and support plan flow chart/details.		
37	The bidder must submit Business Continuity Plan (BCP) that will support the operations of a Commercial or Universal Bank, and List of Updated Technical Support (include name, contact numbers, and email address.		

Revised Annex D-3

Service Level Agreement (SLA)						
38	The supplier must have a response time of 30 minutes to four (4) hours maximum upon receipt of calls to Service Desk/Helpdesk facility.					
	Severity Level	Service Response Time	Resolution Timetable (if can be resolved online)	Resolution Timetable (if resolved onsite)		
	Level 1	30 minutes response time and within 120 minutes to be onsite (if needed)	Within 4 hours from the initial call or email	Within 4 hours from the time the Engineer arrives on site		
	Level 2	30 minutes response time and within 240 minutes to be onsite (if needed)	Within 8 hours from the initial call or email	Within 8 hours from the time the Engineer arrives on site		
	Level 3	180 minutes response time and onsite the next business day (if needed)	Within 2 business days from the initial call or email	Within 24 hours from the time the Engineer arrives on site		
	Level 4	240 minutes response time and scheduled* activities agreed with the customer (if needed)	Within 5 business days as scheduled	Within 5 Business Days as scheduled		
Warranty						
39	Three (3) year warranty on software. Warranty shall cover any reconfiguration after successful implementation.					
Support Services						
40	Support services shall cover all software updates, patches and upgrades within the three (3) years support period.					
Delivery/Contract Period						
41	Delivery and installation period: Within Thirty (30) calendar days upon receipt of Notice to Proceed (NTP)					
Payment Terms and Condition						
42	Payable Annually for Three (3) years					
43	Pursuant to Malacañang Executive Order No. 170 (Re: Adoption of Digital Payments for Government Disbursements and Collections) issued on 12 May 2022, directing all government agencies to utilize safe and efficient digital disbursement in the payment of goods, services and other disbursements, all payments for this Contract shall be through direct credit to the supplier's deposit account with LANDBANK. Thus, the supplier shall maintain a deposit account with any LANDBANK Branch where the proceeds of its billings under this Contract shall be credited.					
44	The following documentary requirements for payment shall be submitted: <ul style="list-style-type: none">Sales invoice/Billing Statement/Statement of Account on or before the 15th day after every deliveryDelivery Receipt with printed name and signature of LANDBANK employee who received the delivery and actual date of receipt of items; andWarranty Certificate specifying the period covered by the warranty (if applicable)					

Revised Annex D-1

	<ul style="list-style-type: none"> Updated Tax Clearance in accordance with Malacañang Executive Order No. 398, series of 2005 and BIR Regulations No. 17-2024. <p>The Supplier shall be paid within sixty (60) calendar days after submission of sales invoice or claim and complete documentary requirements.</p>		
Liquidated Damages			
45	<p>If the winning bidder fails to delivery any or all of the goods and/or services within the period/s specified in this Contract, the Bank shall, without prejudice to its other remedies under this Contract and under the Applicable Law, deduct from the contract price, as liquidated damages, a sum equivalent to one-tenth of one percent (0.001) of the price of the unperformed portion of the goods and/or services for each day of delay based on the approved contract. LANDBANK need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to Supplier. In case the total sum of liquidated damages reached ten percent (10%) of the total contract price, LANDBANK may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.</p>		
Pre-Termination/Termination of Contract			
46	<p>Pre-termination/Termination of Contract shall be governed by the guidelines on Termination of the Contract per Annex "I" of the 2016 Revised Implementing Rules and Regulations.</p> <p>In addition to the grounds under the said Guidelines for Contract Termination, the following are also grounds for pre-termination/termination: Failure by the service provider to perform its obligation thereon; Unsatisfactory Performance by the service provider within the contract duration</p>		
Contact Person			
47	<p>Name: Mark Anthony Yabut Email Address: mayabut@landbank.com Contact Number: 025220000 loc 7759</p> <p>Name: Jay-R G. Jadren Email Address: jjadren@landbank.com Contact Number: 0284057769</p>		

Evaluate by:

MARK ANTHONY YABUT
DCS III, HONMD

Checked by:

JAY-R G. JADREN
ITO, HONMD

Approved by:

EDWARD A. JUAN
HEAD, HONMD

Revised Annex D-5